

REQUEST FOR PROPOSALS (RFP)

PROVISION OF MAINTENANCE SERVICES FOR ELIDZ ESTATE ACCESS CONTROL EQUIPMENT & SYSTEM

The **East London Industrial Development Zone SOC Ltd** is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose-built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services. The zone is already operational and currently houses a number of manufacturers that supply products for the local and international markets.

SCOPE OF WORK

Tenders are hereby invited from suitably qualified and experienced service providers for the provision of Maintenance Services for ELIDZ Estate Access Control Equipment and System in the East London Industrial Development Zone, located at our facilities within the West Bank area of the Buffalo City Metropolitan Municipality.

The successful tenderer will be required to enter into a three-year Contract for the provision of Maintenance Services for ELIDZ Estate Access Control Equipment and System with the East London Industrial Development Zone SOC Ltd.

Reference No.	Description / Name	Closing Date
ES/25/ACS/01	PROVISION OF MAINTENANCE SERVICES FOR ELIDZ ESTATE ACCESS CONTROL EQUIPMENT & SYSTEM	12 September 2025 at 12h00

The services include the following summarised scope of work

1. The provision of small, on-site crew during normal working hours.
2. Scheduled and unscheduled maintenance activities required for Impro Access Control Systems and related equipment
3. The provision of urgent and emergency response services related to Access Control Systems and related equipment, on a 24/7/365 basis.

BRIEFING MEETING:

Note: There will be a Compulsory briefing session with representatives of the Employer that will take place Virtually via Microsoft Teams on **26 August 2025 starting at 12:00pm**. Participants will be required to use the following details to join:

Meeting ID: 381 673 442 321 3 and **Passcode:** nS2qu629.

BID CONDITIONS:

- Tenderers are required to submit a Valid SARS Tax Clearance Certificate with their tender, or the relevant SARS pin code which will allow the ELIDZ to confirm the tenderers tax status on-line.
- Tenderer must be registered on Central Supplier Database (CSD) from National Treasury and MAAA number must be provided.
- Tenderers should submit a valid original or certified B-BBEE certification. Companies with annual turnover less than R10 million to submit an accountant or SARS letter confirming turnover.
- Tenderers to provide certified copy of Company Registration Certificate
- Tenderers to provide Letter of Good Standing from Compensation Commissioner
- Tenderers must submit technical and financial proposals in two separate envelopes clearly marked "Envelope A -Technical Proposal" and "Envelope B – Financial Proposal". The financial proposal will only be opened should the technical proposal be found to be acceptable.
- A non-signed "Form of Offer" the financial proposal in "Envelope B" submission will result in the disqualification of the tender.
- Inclusion of Price Offer and/ or any other price related details in "Envelope A -Technical Proposal" will result in the disqualification of the tender.
- The successful Tenderer will be required to have sufficient and competent staff available to commence full time operations in accordance with the contract with effect from the Commencement Date, failing which the contract will be awarded to the next most preferred Tender.
- In the event that the successful Bidder has been awarded the contract with value above R 5 000 000.00 for the same goods/services on a consecutive basis, the successful bidder will be required to submit a Supplier development plan for SMMEs to be agreed with the ELIDZ.
- Tenderers are required to provide proof of Registration with PSIRA (Private Security Industry's Regulatory Authority) by either under company name or company directors/shareholders.

EVALUATION:

The evaluation will be guided by the ELIDZ procurement policy. Points will be awarded on the basis of Price and Specific goals.

Score breakdown:

- 80 Points for Price
- 20 Points for Specific goals

All tenders not providing compulsory responsive documentation and with functionality scoring less than 70%, will not be considered for the next stage of tender evaluation.

PROPOSAL DOCUMENT & SUBMISSION:

The RFP documents will be available for download on **15 August 2025 at 12h00 (Noon)** at www.elidz.co.za under **Opportunities >> Tenders**.

To make a tender submission for an open tender you must have completed the registration process before and have an active login account. Navigate to <https://tenderportal.elidz.co.za> and login with your credentials captured as part of the registration process.

It will be the responsibility of the respondent to ensure that the tender/bid reaches the ELIDZ. All tender/bids documents are to be submitted online at <https://tenderportal.elidz.co.za> before the closing date and time of 12h00, 12 September 2025. Only PDF documents must be uploaded with a maximum size limit of 2GB per file. No tenders are to be submitted at the ELIDZ premises and No late tenders will be accepted. Hard copy document submission will not be considered.

TENDER ENQUIRIES:

Questions relating to the Tender will be accepted until **13h00 pm on 02 September 2025** with responses by 03 September 2025

Queries relating to this tender may be addressed to: Ms Anathi Mzantsi:

T: 043 702 8200 | **E:** anathi@elidz.co.za

