

REQUEST FOR PROPOSALS (RFP)

PROVISION OF MAINTENANCE SERVICES TO THE ELIDZ ESTATE BUILDINGS CCTV EQUIPMENT & SYSTEM

The **East London Industrial Development Zone SOC Ltd** is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose-built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services. The zone is already operational and currently houses a number of manufacturers that supply products for the local and international markets.

SCOPE OF WORK

Tenders are hereby invited from suitably qualified and experienced service providers for the **PROVISION OF MAINTENANCE SERVICES TO THE ELIDZ ESTATE BUILDINGS CCTV EQUIPMENT & SYSTEM** in the East London Industrial Development Zone, located at our facilities within the West Bank area of the Buffalo City Metropolitan Municipality.

Successful tenderer will be required to enter into a three-year contract for the **PROVISION OF MAINTENANCE SERVICES TO THE ELIDZ ESTATE BUILDINGS CCTV EQUIPMENT & SYSTEM** with the East London Industrial Development Zone SOC Ltd.

Reference No.	Description / Name	Closing Date
ES/25//CCTV/01	PROVISION OF MAINTENANCE SERVICES TO THE ELIDZ ESTATE BUILDINGS CCTV EQUIPMENT & SYSTEM	31 July 2025 at 12h00

The Services include the following summarised scope of work:

1. The provision of suitably qualified personnel during normal working hours
2. Scheduled and unscheduled maintenance activities required for CCTV Services
3. The provision of urgent and emergency response services related to CCTV, on a 24/7/365 basis

BRIEFING MEETING:

Note: A Non-Compulsory Briefing with representatives of the Employer will take place Virtually via Microsoft Teams on **15 July 2025 starting at 10h00**. Participants will be required to use the following details to join

Meeting ID: 367 458 409 878 2
Passcode: 5iE9VR7o

BID CONDITIONS:

- Tenderers are required to submit a Valid SARS Tax Clearance Certificate with their tender, or the SARS pin code
- Tenderers should submit a valid original or certified B-BBEE Certificate from an accredited verification agency. Companies with annual turnover less than R10 million to submit an accountant letter confirming turnover.
- Tenderers are required to complete and sign the ELIDZ Procurement Handbook.
- Tenderers to provide certified copy of Company Registration Certificate.
- Tenderers to provide Letter of Good Standing from Compensation Commissioner.
- Tenderers must submit technical and financial proposals in two separate envelopes clearly marked "Envelope A -Technical Proposal" and "Envelope B – Financial Proposal". The financial proposal will only be opened should the technical proposal be deemed acceptable.
- A non-signed "Form of Offer" in the financial proposal in the "Envelope B" submission will result in the disqualification of the tender.
- Inclusion of Price Offer and/ or any other price related details in "Envelope A-Technical Proposal" will result in the disqualification of the tender.
- The successful Tenderer will be required to have sufficient and competent staff available to commence full time operations in accordance with the contract with effect from the Commencement Date, failing which the contract will be awarded to the next most preferred Tender.
- In the event that the successful Bidder has been awarded the contract with value above R5 000 000.00 for the same goods/services on a consecutive basis, the successful Bidder will be required to submit a Supplier development plan for SMMEs to be agreed with the ELIDZ.
- Tenderers are required to provide proof of Registration with PSIRA (Private Security Industry's Regulatory Authority).
- A registered and operational office within the Buffalo City municipal boundaries will be given preference.

EVALUATION:

The evaluation will be guided by the ELIDZ procurement policy. Points will be awarded on the basis of Price and Specific goals.

Score breakdown:

- 80 Points for financial offer
- 20 Points for Specific goals

All tenders not providing compulsory responsive documentation and with functionality scoring less than 70%, will not be considered for the next stage of tender evaluation.

PROPOSAL DOCUMENT & SUBMISSION:

The RFP documents will be available for download on **04 July 2025 at 12h00 (Noon)** at www.elidz.co.za under **Opportunities >> Tenders**.

To make a tender submission for an open tender you must have completed the registration process before and have an active login account. Navigate to <https://tenderportal.elidz.co.za> and login with your credentials captured as part of the registration process.

It will be the responsibility of the respondent to ensure that the tender/bid reaches the ELIDZ. All tender/bids documents are to be submitted online at <https://tenderportal.elidz.co.za> before the closing date and time of 12h00, 31 July 2025. Only PDF documents must be uploaded with a maximum size limit of 2GB per file. No tenders are to be submitted at the ELIDZ premises and No late tenders will be accepted. Hard copy document submission will not be considered.

TENDER ENQUIRIES:

Questions relating to the Tender will be accepted until 13h00 pm on 22 July 2025 with responses by 23 July 2025.

Queries relating to the issue of these documents may be addressed to Ms. Anathi Mzantsi:

T: 043 702 8200 | **E:** anathi@elidz.co.za

