

# BE PART OF THIS TEAM

**The East London Industrial Development Zone SOC Ltd** is a State-Owned Corporation set up by government through the South African Industrial Development Zones Programme (now the South African Special Economic Zones Programme) to develop, operate and maintain modern infrastructure and to complementarily attract strategic investments for the region.

**POSITION: SENIOR MANAGER: OFFICE OF THE CEO | REF: REC/04/25**

**Minimum Requirements:** • A degree in Business Management / Business Administration • Master's in Business Administration / Master's in Business Leadership will be an added advantage • 6 years' experience within a similar role, of which 3 years must be in a senior management position.

**Required Competencies:** Knowledge and good understanding of Organizational Strategy Development and Execution • Knowledge and understanding of Public Financial Management Act, other related Legislation and Framework pertaining to ELIDZ mandate • Knowledge of Performance Monitoring & Control and reporting concepts • Knowledge of Project Management Practices and Tools • Knowledge of Procurement Related issues and Budget Control Measures • Knowledge of Enterprise Risk Management concepts, frameworks and methodology • Knowledge of Corporate Communication and related protocols • A thorough understanding of government parastatal environment is advantageous • Required sensitivity to social and political dynamics and how it impacts on operating a corporate function within such an environment • A good understanding of government parastatal environment • Knowledge of corporate governance principles, Policy development and advocacy.

**Specific Functional Responsibilities:** • **Organizational Strategy Development and Execution** • Development and adoption of a planning methodology and framework for an enterprise-wide 5-year Strategic Plan • Review and alignment of organizational mandate to key legislative and other institutional frameworks • Development of key strategic outcomes, outputs and requirements to support the organizational strategy in collaboration with all organizational departments • Annual Strategy reviews to monitor progress and impediments to strategy execution • **Performance Monitoring and Evaluation** • Performance Monitoring and Reporting to Shareholders; Funders and Board of Directors • Translation of the Corporate Plan into an Annual Destination Statement • Monitoring and analysis of organizational performance trends • Reporting on key performance trends, challenges and required reform to the relevant internal and external Stakeholders. • **Assurance** • Management of Assurance Function for the ELIDZ inclusive of Engagement and Management of Internal and External Audit Function • Ensuring development, tracking and reporting on implementation of Internal and External Audit Action Plan to mitigate risk and re-occurrence • **Strategic Stakeholder Communication, Advocacy and Lobbying** • Develop a broad stakeholder mapping and prioritization matrix and engagement plan to ensure the prioritization of lobbying and advocacy initiatives • Develop ELIDZ position papers and presentations on identified stakeholder lobbying and advocacy priorities • **Strategic Support** • Ensure provision of administrative leadership and operational support for the Executive Management Committee and Individual Business Units within the ELIDZ • Develop and Report on the Execution of the ELIDZ Social and Ethics Work Plan to ensure alignment to King IV and other related legislative prescripts • Ensure optimal planning and operations of the OCEO functions • **Risk Management** • Development and Execution of an enterprise wide Risk Framework and Implementation Plan inclusive of the Risk Maturity Strategy • Management of the Organisational Risk Financing and Insurance Portfolio including periodic benchmarking of risk financing methodologies, processes and strategies • Undertake Risk Management Reporting to relevant stakeholders • **Project Management (PM)** • Organisational Project Management Oversight and Reporting inclusive of development of Project Management best practice & governance frameworks, processes, templates and execution • Ensuring organisational programme and project portfolio tracking, oversight, monitoring, evaluation and reporting • Implementation / oversight and project management of special projects assigned by relevant shareholder • **Compliance and Governance** • Ensure management and compliance of all matters involving governance, compliance re-operation and Fraud Management.

Applications must be submitted by e-mail to: [recruitment@elidz.co.za](mailto:recruitment@elidz.co.za).

**The closing date is 11 July 2025.** If you have not heard from us within one month after the closing date, please consider your application unsuccessful. Only short listed candidates will be communicated to. The ELIDZ reserves the right not to fill this position. **The East London Industrial Development Zone is an equal opportunity employer, and the filling of positions will be in accordance with affirmative action measures as per the ELIDZ Employment Equity Plan and supporting framework.**

**The personal information submitted in response to this advertisement shall be processed solely for purposes relating to the position applied for, as mandated in law. The East London IDZ undertakes to ensure that appropriate security control measures are implemented to protect all the information submitted by the applicant.**