

# REQUEST FOR PROPOSALS (RFP)

## REPLACEMENT OF ELIDZ AIRCONDITIONING UNITS

The **East London Industrial Development Zone SOC Ltd** is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose-built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services. The zone is already operational and currently houses a number of manufacturers that supply products for the local and international markets.

### SCOPE OF WORK

The ELIDZ invites suitably qualified and competent service providers to respond to a Request for Tender (RFT's) for the appointment of a suitably qualified and experienced service provider to undertake the replacement of ELIDZ Airconditioning units in the East London Industrial Development Zone, located at our facilities within the West Bank area of the Buffalo City Metropolitan Municipality.

Reference No.	Description / Name	CIDB Category	Closing Date
ES/25/AC/VRF/01	REPLACEMENT OF ELIDZ AIRCONDITIONING UNITS	6ME or higher	23 May 2025 at 12h00

The replacement of air-conditioning units includes the following summarised scope of work:

1. Familiarise himself/herself with the ELIDZ buildings.
2. Take out existing dilapidated units.
3. Replace dilapidated VRF2 Outdoor units with VRV-Q R410a units.
4. Replace dilapidated indoor cassette units, indoor split unit condenser, mid wall split units, etc
5. All installations must be treated with Bluechem
6. Complete electrical connections.
7. Callouts to attend defective equipment.
8. Provide warranty and operation, maintenance, and monitoring manuals.
9. Provide an asset register with GIS coordinates for individual units.
10. Preparation and reviewing of the programme of works. The replacement programme will require that work progresses in two facilities at a time.
11. Preparation of monthly reports.
12. Occupational health and safety method statements and compliance.
13. Construction environmental management method statement.

### BRIEFING MEETING:

**Note:** There will be a compulsory briefing session for this tender on the **08 May 2025 on Teams at 10H00**. Tenderers are encouraged to submit written questions by email to Anathi Mzantsi at [anathi@elidz.co.za](mailto:anathi@elidz.co.za) on/or before 14 May 2025 at 16h00.

**Meeting ID:** 345 478 092 26  
**Passcode:** t22eR9wm

### BID CONDITIONS:

- Tenderers are required to submit a Valid SARS Tax Clearance Certificate with their tender, or the relevant SARS pin code which will allow the ELIDZ to confirm the tenderers tax status on-line.
- Tenderer must be registered on Central Supplier Database (CSD) from National Treasury and MAAA number must be provided.
- Tenderers should submit a Valid original or certified B-BBEE certification or Sworn Affidavit.
- Tenderers to provide certified copy of Company Registration Certificate
- Tenderers to provide Letter of Good Standing from Compensation Commissioner
- Tenderers must submit technical and financial proposals in two separate envelopes clearly marked "Envelope A -Technical Proposal" and "Envelope B – Financial Proposal". Then the financial proposal will only be opened should the technical proposal be found to be acceptable.
- A non-signed "Form of Offer" in the financial proposal in "Envelope B" submission will result in the disqualification of the tender.
- Inclusion of Price Offer and/ or any other price related details in "Envelope A -Technical Proposal" will result in the disqualification of the tender.
- The successful Tenderer will be required to have sufficient and competent staff available to commence full time operations in accordance with the contract with effect from the Commencement Date, failing which the contract will be awarded to the next most preferred Tender.
- Registration with the CIDB in the category **6ME or higher** is compulsory for companies wishing to submit tenders.
- A registered office within the Buffalo City municipal boundaries will be given preference.

### EVALUATION:

The evaluation will be guided by the ELIDZ procurement policy. Points will be awarded on the basis of Price and Specific goals.

#### Score breakdown:

- 80 Points for Price
- 20 Points for Specific goals

All tenders with functionality less than 70% of the total functional requirements will not be considered for the next stage of tender evaluation.

### PROPOSAL DOCUMENT & SUBMISSION:

The RFP documents will be available for download on **25 April 2025 12h00 (Noon)** at [www.elidz.co.za](http://www.elidz.co.za) under **Opportunities >> Tenders**.

**To make a tender submission for an open tender you must have completed the registration process before and have an active login account. Navigate to <https://tenderportal.elidz.co.za> and login with your credentials captured as part of the registration process.**

**It will be the responsibility of the respondent to ensure that the tender/bid reaches the ELIDZ. All tender/bids documents are to be submitted online at <https://tenderportal.elidz.co.za> before the closing date and time of 12h00, 23 May 2025. Only PDF documents must be uploaded with a maximum size limit of 2GB per file. No tenders are to be submitted at the ELIDZ premises and No late tenders will be accepted. Hard copy document submission will not be considered.**

### TENDER ENQUIRIES:

Queries relating to this tender may be addressed to:  
Ms Anathi Mzantsi      **T:** +27 43 702 8200 | **E:** [anathi@elidz.co.za](mailto:anathi@elidz.co.za)