

Request for Proposal

TENDER NO: EB/NWA1/10/24/Z1A

**PROVISION OF PROFESSIONAL CONSULTING SERVICES FOR THE DESIGN AND
CONSTRUCTION OF A MANUFACTURING FACILITY IN ZONE 1A OF THE ELIDZ
(PROFESSIONAL SERVICES PROVIDERS – ELECTRICAL & MECHANICAL
ENGINEERS)**

**ENVELOPE A – TECHNICAL PROPOSAL
VOLUME 2 OF 2**

RETURNABLE DOCUMENTS

TENDER CLOSING DATE: 23 MAY 2025

NAME OF TENDERER:

TENDERER'S ADDRESS:

CHECKLIST FOR SUBMISSIONS

ITEM	
Supporting Documentation to be Submitted	
Accredited Valid Original or Certified B-BBEE Certificate or Letter from an Accountant confirming Annual Turnover for EMES - Sworn Affidavit confirming annual turnover and B-BEE management split of company	
Company Profile	
Accredited Quality Management System	
Design software available for the project	
Proof of Locality – copy of municipal utility bill, lease agreement, title deed of local office and proposed team members	
Proposed Implementation Methodology/Project Approach	
Professional Registration Certificates with Relevant Professional Discipline Associations	
Company Registration Document accompanied by Share Certificates where applicable	
A minimum of four signed and stamped reference forms (Provided herein) including company name, contact name, phone number, brief details of work done with dates and analysis of performance) should be submitted which can be verified	
CV's and Certified Qualification Certificates of proposed team members	
Valid Tax Clearance Certificate or SARS PIN	
Compulsory Documentation to be Submitted	
Completed and Signed ELIDZ Procurement Handbook	
JV Participation Documentation (If applicable)	
Proof of Professional Indemnity Insurance (Min R10 Million)	
Proof of Professional Registration of the Individuals (Project Team)	
CSD Report	

**Accredited Valid Original or Certified B-BBEE Certificate
or Letter from an Accountant confirming Annual
Turnover for EMES - Sworn Affidavit confirming annual
turnover and B-BEE management split of company**

Company Profile

Accredited Quality Management System

Design software available for the project

Proof of Locality – copy of municipal utility bill, lease agreement, title deed for your company offices and proposed team members

Professional Registration Certificates with Relevant Professional Discipline Associations for proposed team members

A minimum of four signed reference forms (Provided herein) including company name, contact name, phone number, brief details of work done with dates and analysis of performance) should be submitted which can be verified

1 ELIDZ Reference form – Details of Previous Similar Project Experience

- The respondent must complete part A of this form separately for each project listed on part B
- The respondent must forward Part B of this form for completion and signing by the Client, and then bind signed and stamped form with the submission. The ELIDZ will not give scores for uncompleted forms.

PART A – To be completed by respondent for RFP submission

Company name of Respondent:			
Name of completed similar project:			
Name of project client:			
Location of project (town, district municipality, province, country)			
Total project value:		Project start date:	
Value of work under your appointment:		Project finish date:	
Brief description of work done on this project by your firm:			
Disciplines undertaken by your company			
Details of client for reference purposes:	Name:		
	Company name:		
	Contact details:		

1 ELIDZ Reference form – Details of Previous Similar Project Experience

PART B – To be completed by reference and returned for evaluation team

Project Name Completed:

Value: R

Client Name: Year

Please verify that information provided by the respondent in Part A above is correct. Comment alongside if necessary:		<input type="checkbox"/> No <input type="checkbox"/> Yes	Comments
Please score and comment on the attributes listed below	Score out of 10		
Overall professional skills relevant to discipline			
Quality and completeness of documentation / drawings issued			
compliance with programme for issuing of information			
Application of resources to project			
Site inspections / administration			
Contractual acumen			
Willingness to work as a team with other consultants, contractor and client			
Provision of, and accuracy of AS-Built and contract records			
Total Score (sum of all scores)			

The reference to please provide a score (0 – poor, 5 – satisfactory, 7 – good, 10 – excellent, intermediate numbers may also be scored) and comment on the consultant's performance on the listed project.

Referee name:Referee signature:

Designation:Date:

Tel:Company/Client Stamp:.....

**CV's and Certified Qualification Certificates of proposed
team members**

Valid Tax Clearance Certificate or SARS Pin

Compulsory Documentation to be Submitted

Completed and Signed ELIDZ Procurement Handbook

Compulsory Documentation to be Submitted

JV Participation Documentation (If applicable)

Compulsory Documentation to be Submitted

Proof that Professional Indemnity Insurance (Min R10 Million) can be provided should the tenderer be awarded the contract

Compulsory Documentation to be Submitted

Proof of Professional Registration of the Individuals (Project Team)

Compulsory Documentation to be Submitted

CSD Report