

# REQUEST FOR PROPOSALS (RFP)

## PROVISION OF STRUCTURAL DEFECT REPAIRS AND GENERAL REFURBISHMENT TO ELIDZ BUILDINGS

The **East London Industrial Development Zone SOC Ltd** is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose-built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services. The zone is already operational and currently houses a number of manufacturers that supply products for the local and international markets.

### SCOPE OF WORK:

Tenders are hereby invited from suitably qualified and experienced service providers to undertake Structural Defect Repairs and General Refurbishment to ELIDZ Buildings in the East London Industrial Development Zone, located at our facilities within the West Bank area of the Buffalo City Municipality.

The successful tenderer will be required to enter a Contract for the Provision of Structural Defect Repairs and General Refurbishment to ELIDZ Buildings with the East London Industrial Development Zone SOC Ltd.

| Reference No.               | Description / Name  | Compulsory CIDB Grading Required | Closing Date            |
|-----------------------------|---|----------------------------------|-------------------------|
| ES/24/<br>REFURBISHMENTS/01 | PROVISION OF STRUCTURAL DEFECT REPAIRS AND GENERAL REFURBISHMENT TO ELIDZ BUILDINGS | 5GB                              | 10 May 2024<br>at 12H00 |

The general building repairs scope of services include work under the following:

- Attend to general building repairs including the following trades: - Brickwork and crack repairs, Plastering, Painting walls and Floor tile repairs, Ceiling, and minor Roof repairs, Carpeting and Plumbing repairs, Installation of aluminum doors & windows.

### BRIEFING MEETING:

**Note:** A compulsory Briefing or Site Clarification Meeting with representatives of the Employer will take place **Virtually via Microsoft Teams on 22 April 2024 starting at 10h00**. Participants are to register their interest in attending the briefing meeting by emailing [anathi@elidz.co.za](mailto:anathi@elidz.co.za) with the subject line indicating the tender name and in the body of the email the details of the personnel that will be attending the meeting.

This registering to attend is to be done by no later than **12:00 (Noon) on the 19 April 2024. No Tenderers will be accepted to register or be sent links for the briefing on the day.**

### BID CONDITIONS:

- Tenderers are required to submit a Valid SARS Tax Clearance Certificate with their tender, or the relevant SARS pin code which will allow the ELIDZ to confirm the tenderers tax status on-line.
- Tenderer must be registered on Central Supplier Database (CSD) from National Treasury and MAAA number must be provided.
- Tenderers should submit a Valid original or certified B-BBEE certification or Sworn Affidavit.
- Tenderers to provide certified copy of Company Registration Certificate.
- Tenderers to provide Letter of Good Standing from Compensation Commissioner.
- Tenderers must submit technical and financial proposals in two separate envelopes clearly marked **"Envelope A -Technical Proposal"** and **"Envelope B-Financial Proposal"**. Then the financial proposal will only be opened should the technical proposal be found to be acceptable.
- A non-signed "Form of Offer" in the financial proposal in the "Envelope B" submission will result in the disqualification of the tender.
- Inclusion of Price Offer and/ or any other price related details in "Envelope A -Technical Proposal" will result in the disqualification of the tender.
- The successful Tenderer will be required to have sufficient and competent staff available to commence full time operations in accordance with the contract with effect from the Commencement Date, failing which the contract will be awarded to the next most preferred Tender.
- Registration with the CIDB in the category **5 GB** is compulsory for companies wishing to submit tenders.
- A registered office within the Buffalo City municipal boundaries will be given preference.
- ELIDZ is not obligated to accept the lowest or any proposal.

### EVALUATION:

The evaluation will be guided by the ELIDZ procurement policy. Points will be awarded on the basis of Price and Specific goals.

#### Score breakdown:

- 80 Points for Price
- 20 Points for Specific goals

All tenders not providing compulsory responsive documentation and with functionality scoring less than 75%, will not be considered for the next stage of tender evaluation.

### PROPOSAL DOCUMENT & SUBMISSION:

The RFP documents will be available for download on **12 April 2024 at 12h00 (Noon)** at [www.elidz.co.za](http://www.elidz.co.za) under **Opportunities >> Tenders**.

**To make a tender submission for an open tender you must have completed the registration process before and have an active login account. Navigate to <https://tenderportal.elidz.co.za> and login with your credentials captured as part of the registration process.**

**It will be the responsibility of the respondent to ensure that the tender/bid reaches the ELIDZ. All tender/bids documents are to be submitted online at <https://tenderportal.elidz.co.za> before the closing date and time of 12h00, 10 May 2024. Only PDF documents must be uploaded with a maximum size limit of 2GB per file. No tenders are to be submitted at the ELIDZ premises and No late tenders will be accepted. Hard copy document submission will not be considered.**

### TENDER ENQUIRIES:

Questions relating to the RFP will be accepted until **02 May 2024 at 12H00:**

Ms A Mzantsi

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