

REQUEST FOR PROPOSALS (RFP)

GRASS CUTTING SERVICES

The **East London Industrial Development Zone SOC Ltd** is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose-built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services. The zone is already operational and currently houses a number of manufacturers that supply products for the local and international markets.

SCOPE OF WORK:

The ELIDZ invites suitably qualified and competent service providers to respond to the Request for Proposals (RFP) for the provision of Grass Cutting Services at the East London Industrial Development Zone.

Reference No.	Description / Name	Closing Date
RFP/GCS/Z1A/2024	GRASS CUTTING SERVICES	15 March 2024 at 12H00
RFP/GCS/Z1B/2024	GRASS CUTTING SERVICES	15 March 2024 at 12H00
RFP/GCS/Z1C, D, E, F & FJ/2024	GRASS CUTTING SERVICES	15 March 2024 at 12H00

BRIEFING MEETING:

Note: A Compulsory Briefing with representatives of the Employer will take place at Virtually via **Microsoft Teams on 1 March 2024 starting at 10h00. [Click here to join the meeting](#)**

BID CONDITIONS:

- Tenderers are required to submit a copy of CIPC Registration.
- Tenderers are required to submit a Certified copy(s) of members I.D's.
- Tenderers are required to submit a copy of share certificate.
- Tenderers are required to submit a Proof of Disability from Medical Practitioner (when necessary).
- Tenderers are required to submit a Proof of Office Location (lease agreement, statement of account from the municipality and/or confirmation of address/clearance from the municipal councilor).
- Tenderers are required to submit a Valid SARS Tax Clearance Certificate with their tender, or the relevant SARS pin code which will allow the ELIDZ to confirm the tenderers tax status on-line.
- Tenderer must be registered on Central Supplier Database (CSD) from National Treasury and MAAA number must be provided.
- Tenderers should submit a Valid original or certified B-BBEE certification. Companies with annual turnover less than R10 million to submit an BBBEE Affidavit.
- Tenderers to provide certified copy of Company Registration Certificate
- Tenderers must submit technical and financial proposals in two separate envelopes clearly marked "Envelope A -Technical Proposal" and "Envelope B-Financial Proposal". Then the financial proposal will only be opened should the technical proposal be found to be acceptable.
- A non-signed "Form of Offer" in the financial proposal in the "Envelope B" submission will result in the disqualification of the tender.
- Inclusion of Price Offer and/ or any other price related details in "Envelope A-Technical Proposal" will result in the disqualification of the tender.
- The successful Tenderer will be required to have sufficient and competent staff available to commence full time operations in accordance with the contract with effect from the Commencement Date, failing which the contract will be awarded to the next most preferred Tender.

EVALUATION:

The evaluation will be guided by the ELIDZ procurement policy. Points will be awarded on the basis of Price and Special Goals.

Score breakdown:

- 80 Points for Price
- 20 Points for Specific goals

All tenders not providing compulsory responsive documentation and with functionality scoring less than 70%, will not be considered for the next stage of tender evaluation.

PROPOSAL DOCUMENT & SUBMISSION:

The RFP documents will be available for download on **23 February 2024 at 12h00 (Noon)** at www.elidz.co.za under **Opportunities >> Tenders.**

To make a tender submission for an open tender you must have completed the registration process before and have an active login account. Navigate to <https://tenderportal.elidz.co.za> and login with your credentials captured as part of the registration process.

It will be the responsibility of the respondent to ensure that the tender/bid reaches the ELIDZ. All tender/bids documents are to be submitted online at <https://tenderportal.elidz.co.za> before the closing date and time of 12h00, 15 March 2024. Only PDF documents must be uploaded with a maximum size limit of 2GB per file. No tenders are to be submitted at the ELIDZ premises and No late tenders will be accepted. Hard copy document submission will not be considered.

TENDER ENQUIRIES:

Questions relating to the RFP will be accepted until **16h00 pm on with responses by 7 March 2024. Responses will be sent to all potential tenders by the 15:00 on the 8 March 2024.**

Queries relating to this tender may be addressed to:

Ms Zandile Mtebele **T:** +27 43 702 8200 | **E:** zandile@elidz.co.za

