

REQUEST FOR PROPOSALS (RFP)

PROVISION OF MAINTENANCE OF SERVICES FOR LANDSCAPE AND IRRIGATION

The **East London Industrial Development Zone SOC Ltd** is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose-built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services. The zone is already operational and currently houses a number of manufacturers that supply products for the local and international markets.

SCOPE OF WORK:

The ELIDZ invites suitably qualified and competent service providers to respond to a Request for Tender (RFT's) for the provision of maintenance services for Landscape and Irrigation in the East London Industrial Development Zone, located at our facilities within the West Bank area of the Buffalo City Metropolitan Municipality.

Reference No.	Description / Name	CIDB Grade	Closing Date
ES/23/ LANDSCAPE/01	PROVISION OF MAINTENANCE SERVICES FOR LANDSCAPE AND IRRIGATION	5SH	22 January 2024 at 12h00

The qualified service provider will be required to:

1. Operation and Maintenance of the existing Horticultural Facility
2. Provision of a dedicated labour force with horticultural supervision on site
3. General landscape maintenance including mowing, pruning, weeding and pest control
4. Specific maintenance actions like fertilizing, mulching and plant replacement on instruction
5. General operation, repairs and upkeep of irrigation system and pumps
6. Monthly reporting on above for audit and payment purposes
7. Monthly spraying of pavements and walkways with herbicides for the management of weeds
8. Propagation and growing street trees, cutting and splits for replanting

BRIEFING MEETING:

Note: There will be no briefing session for this tender. Questions are to be submitted to Anathi@elidz.co.za by **11 January 2024** with responses by 12 January 2024.

BID CONDITIONS:

- Tenderers are required to submit a Valid SARS Tax Clearance Certificate with their tender, or the relevant SARS pin code which will allow the ELIDZ to confirm the tenderers tax status on-line.
- Tenderer must be registered on Central Supplier Database (CSD) from National Treasury and MAAA number must be provided.
- Tenderers should submit a Valid original or certified B-BBEE certification or Sworn Affidavit.
- Tenderers to provide certified copy of Company Registration Certificate
- Tenderers to provide Letter of Good Standing from Compensation Commissioner
- Tenderers must submit technical and financial proposals in two separate envelopes clearly marked **“Envelope A -Technical Proposal”** and **“Envelope B – Financial Proposal”**. Then the financial proposal will only be opened should the technical proposal be found to be acceptable.
- Non- signed “Form of Offer” the financial proposal in “Envelope B” submission will result in the disqualification of the tender.
- Inclusion of Price Offer and/ or any other price related details in “Envelope A -Technical Proposal “will result in the disqualification of the tender.
- The successful Tenderer will be required to have sufficient and competent staff available to commence full time operations in accordance with the contract with effect from the Commencement Date, failing which the contract will be awarded to the next most preferred Tender.
- Registration with the CIDB (Construction Industry Development Board) in the category **5SH** is compulsory for companies wishing to submit tenders
- A registered office within the Buffalo City municipal boundaries will be given preference.

EVALUATION:

The evaluation will be guided by the ELIDZ procurement policy. Points will be awarded on the basis of Price and Specific goals.

Score breakdown:

- 80 Points for Price
- 20 Points for Specific goals

All tenders with functionality less than 70% of the total functional requirements will not be considered for the next stage of tender evaluation.

PROPOSAL DOCUMENT & SUBMISSION:

The RFP documents will be available for download at no cost on **24 November 2023 at 12h00 (Noon)** at www.elidz.co.za under **Opportunities >> Tenders**.

To make a tender submission for an open tender you must have completed the registration process before and have an active login account. Navigate to <https://tenderportal.elidz.co.za> and login with your credentials captured as part of the registration process.

It will be the responsibility of the respondent to ensure that the tender/bid reaches the ELIDZ. All tender/bids documents are to be submitted online at <https://tenderportal.elidz.co.za> before the closing date and time of 12h00, 22 January 2024. Only PDF documents must be uploaded with a maximum size limit of 2GB per file. No tenders are to be submitted at the ELIDZ premises and No late tenders will be accepted.

TENDER ENQUIRIES:

Queries relating to this tender may be addressed to:

Ms Mrs A Mzantsi **T:** +27 43 702 8200 | **E:** anathi@elidz.co.za

