

Annexure 2
ELIDZ RFP –Details of previous similar work experience

PLEASE NOTE:

- Similar work is determined by the contract period for Transactional Banking Services provided to a company.
- The referees are to complete the entire Annexure 2 **(Part A & Part B)**.
- It is critical for the referees to include their signatures and company stamps in the spaces provided;
- It is critical for the referees to include their contact details to enable verification of the reference.
 - The ELIDZ will not give scores for incomplete forms.
- (0 - for poor services received, 2 – for satisfactory services received, 4- for good services received, 5 - for excellent services received)
- Copies of this annexure is to be provided to at least 3 referees for completion and then returned by the respondent / tenderer as part of the RFP submission.
- Copies of this annexure is to be provided to at least 3 referees for completion and then returned by the respondent / tenderer as part of the RFP submission.

PART A

| <u>Biographical Information</u> | |
|--|--|
| Company name of Respondent / tenderer: | |
| Company name of client / referee: | |
| Nature of business of company of client / referee: | |
| Location / address of client / referee: | |
| Company stamp of client / referee: | |

| | |
|---|---|
| | |
| Client / referee: Representative | |
| Client / referee: Representative - Contact details: | Cell: Landline: Alternate Number: |
| Client / referee: Representative - Signature | |
| <u>Contract Information</u> | |
| Contract start date: date/month/year | |
| Contract end date: date/month/year | |

Annexure 2 – Continued

PART B

Referee to score the attributes listed in the below table

| | |
|--|--|
| | |
| Item | (0 - for poor services received, 2 – for satisfactory services received, 4- for good services received, 5 - for excellent services received) |
| A. Compliance with contract terms and conditions | |
| B. Overall rating of performance | |
| A + B = Total Score | |