

REQUEST FOR PROPOSALS (RFP)

PROVISION OF MAINTENANCE AND REPAIR SERVICES TO ZONE 1D ENTRANCE INFRASTRUCTURE

The **East London Industrial Development Zone SOC Ltd** is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose-built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services. The zone is already operational and currently houses a number of manufacturers that supply products for the local and international markets.

SCOPE OF WORK:

Tenders are hereby invited from suitably qualified and experienced service providers for the Provision of Maintenance and repair Services to Zone 1D Entrance Infrastructure, located at our facilities within the West Bank area of the Buffalo City Metropolitan Municipality

The successful tenderer will be required to enter a 6 Month Contract for the Provision of Maintenance and repair Services to Zone 1D Entrance Infrastructure, with the East London Industrial Development Zone SOC Ltd.

Reference No.	Description / Name	CIDB Grade	Closing Date / Time
ES/23/Z1D INFR/01	PROVISION OF MAINTENANCE AND REPAIR SERVICES TO ZONE 1D ENTRANCE INFRASTRUCTURE	4 CE	19 June 2023 at 13h00

The Services include the following summarized scope of work:

1. The provision of on-site plant and crew during normal working hours
2. Dismantling of the existing central Gatehouse and demolition of existing concrete island under the entrance canopy
3. Introducing an additional entrance lane and 2no. bus bays
4. Modifications to existing gatehouse to allow ease interaction for security officers and pedestrians.
5. Introduction of tensile gate on either side of the canopy (Pedestrians entrance and exit).
6. Dismantling the existing entrance canopy steel frame, treat for rust, repair/replace any damaged members, galvanize, and reinstall frame plus new roof sheeting.

BRIEFING MEETING:

Note: A compulsory Briefing or Site Clarification Meeting with representatives of the Employer will take place at **ELIDZ Conference Centre on 31 May 2023 starting at 10h00** after which all bidders are expected to make their way to the Zone 1D entrance at the ELIDZ. Participants arriving more than 15 minutes late from start time will not be allowed to attend the meeting.

BID CONDITIONS:

- Tenderers are required to submit a Valid SARS Tax Clearance Certificate with their tender, or the relevant SARS pin code which will allow the ELIDZ to confirm the tenderers tax status on-line.
- Tenderer must be registered on Central Supplier Database (CSD) from National Treasury and MAAA number must be provided.
- Tenderers should submit a Valid original or certified B-BBEE certification. Companies with annual turnover less than R10 million to submit a Sworn Affidavit.
- Tenderers to provide certified copy of Company Registration Certificate.
- Tenderers to provide Letter of Good Standing from Compensation Commissioner.
- Tenderers must submit technical and financial proposals in two separate envelopes clearly marked **“Envelope A -Technical Proposal”** and **“Envelope B – Financial Proposal”**. Then the financial proposal will only be opened should the technical proposal be found to be acceptable.
- A non-signed “Form of Offer” in the financial proposal in the “Envelope B” submission will result in the disqualification of the tender.
- Inclusion of Price Offer and/ or any other price related details in “Envelope A-Technical Proposal” will result in the disqualification of the tender.
- The successful Tenderer will be required to have sufficient and competent staff available to commence full time operations in accordance with the contract with effect from the Commencement Date, failing which the contract will be awarded to the next most preferred Tender.
- Registration with the CIDB in the category **4CE** is compulsory for companies wishing to submit tenders.

EVALUATION:

The evaluation will be guided by the ELIDZ procurement policy. Points will be awarded on the basis of Price and Specific goals.

Score breakdown:

- 80 Points for Price
- 20 Points for Specific Goals

All tenders not providing compulsory responsive documentation and with functionality scoring less than 75%, will not be considered for the next stage of tender evaluation.

PROPOSAL DOCUMENT & SUBMISSION:

The RFP document will be available for download on **19 May 2023 from 12:00 (Noon)** at www.elidz.co.za under **Opportunities >> Tenders**.

To make a tender submission for an open tender you must have completed the registration process before and have an active login account. Navigate to <https://tenderportal.elidz.co.za> and login with your credentials captured as part of the registration process.

It will be the responsibility of the respondent to ensure that the tender/bid reaches the ELIDZ. All tender/bids documents are to be submitted online at <https://tenderportal.elidz.co.za> before the closing date and time of 13h00 on the 19 June 2023. Only PDF documents must be uploaded with a maximum size limit of 2GB per file. No tenders are to be submitted at the ELIDZ premises and No late tenders will be accepted.

TENDER ENQUIRIES:

Questions relating to the RFP will be accepted until **09 June 2023 at 12H00**

Queries relating to this tender may be addressed to:

Ms A. Mzantsi **T:** +27 43 702 8200 **I E:** anathi@elidz.co.za

The above is in accordance with the organization's procurement policy section 8.5.2-8.5.4

