

# REQUEST FOR PROPOSALS (RFP)

## CONFIGURATION, IMPLEMENTATION, MAINTENANCE AND SUPPORT OF MICROSOFT DYNAMICS 365 FOR THE EAST LONDON INDUSTRIAL DEVELOPMENT ZONE SOC LTD

The **East London Industrial Development Zone SOC Ltd** is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose-built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services. The zone is already operational and currently houses a number of manufacturers that supply products for the local and international markets.

### SCOPE OF WORK:

The East London IDZ intends to appoint a suitable, independent service provider that will configure, implement, maintain, and support a Microsoft Dynamics 365 system that will assist the East London IDZ to integrate many functions across the business, such as financial management, human resources, procurement, and sales, to deliver benefits such as increased productivity and efficiency for a period 4 years.

Reference No.	Description / Name	Closing Date / Time
RFP-ICT-111	CONFIGURATION, IMPLEMENTATION, MAINTENANCE AND SUPPORT OF MICROSOFT DYNAMICS 365 FOR THE EAST LONDON INDUSTRIAL DEVELOPMENT ZONE SOC LTD	04 November 2022 at 12h00

### BRIEFING MEETING :

**Note: A compulsory briefing session will be held on the 21st October 2022 starting at 10h00 via Microsoft Teams, a link will be provided on the East London IDZ's website. Tenderers are encouraged to submit written questions by emailed to [zandile@elidz.co.za](mailto:zandile@elidz.co.za) not later than the 28th October 2022 at 16:30.**

### BID CONDITIONS:

- Respondents are required to submit a Valid SARS Tax Clearance Certificate with their tender.
- Respondents are required to submit a Verified original or certified B-BBEE Certificate.
- Respondents are required to submit company registration documents and ELIDZ procurement handbook with their submission.
- Respondents should be registered on CSD database from Treasury and in possession of a MAAA number.

### EVALUATION:

The evaluation will be guided by the East London Industrial Development Zone procurement policy. Points will be awarded on the basis of Price and BBBEE.

### Score breakdown:

- 80 Points for Price
- 20 Points for BBBEE

All respondents with functionality less than 70% of the total functional requirements will not be considered.

### PROPOSAL DOCUMENT & SUBMISSION:

The RFP document will be available for download on **14 October 2022 at 12h00 (Noon)** at [www.elidz.co.za](http://www.elidz.co.za) under **Opportunities >> Tenders**.

To make a tender submission for an open tender you must have completed the registration process before and have an active login account. Navigate to <https://tenderportal.elidz.co.za> and login with your credentials captured as part of the registration process.

It will be the responsibility of the respondent to ensure that the tender/bid reaches the ELIDZ. All tender/bids documents are to be submitted online at <https://tenderportal.elidz.co.za> before the closing date and time of 12h00 on the 04 November 2022. Only PDF documents must be uploaded with a maximum size limit of 2GB per file. No late tenders or hard copy documents submissions will be accepted.

### TENDER ENQUIRIES:

Queries relating to this tender may be addressed to:

Ms Zandile Mtebele    **T:** +27 43 702 8200 | **E:** [zandile@elidz.co.za](mailto:zandile@elidz.co.za)

