

REQUEST FOR PROPOSALS (RFP)

PROVISION OF CATERING SERVICE TO THE ELIDZ

The **East London Industrial Development Zone SOC Ltd** is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services. The zone is already operational and currently houses a number of manufacturers that supply products for the local and international markets.

SCOPE OF WORK:

Tenders are hereby invited from suitably qualified and experienced service providers who are emerging micro enterprise with a level 1 BBBEE status to operate and manage its canteen facility in the East London Industrial Development Zone, located at our facilities within the West Bank area of the Buffalo City Municipality.

The successful tenderer will be required to enter into a Contract for the provision of catering service to the East London Industrial Development Zone SOC Ltd.

Reference No.	Description / Name	Closing Date / Time
RFP-CAN-0622	Provision of Catering Service to the ELIDZ	Friday 29 July 2022 at 12h00

The scope of work for the provision of catering services includes the following:

- Operating and managing the canteen facility

BRIEFING MEETING:

- A compulsory briefing session will be held on the **14 July 2022 starting at 11h00 at the East London IDZ Conference Centre, Lower Chester Road, Sunnyridge, East London.**

BID CONDITIONS:

- Questions relating to the RFP will be accepted until **16h00 on the 20 July 2022**. All questions must be submitted to Anathi Mzantsi via e-mail to anathi@elidz.co.za
- The closing date for this tender is at **12h00 on the 29 July 2022; Online submissions ONLY**
- E-mailed, faxed, late, or incomplete proposals will not be considered
- ELIDZ is not obligated to accept the lowest or any proposal
- Any expenses incurred by the tenderer in preparing and submitting the proposal will be for the tenderer's account, as the ELIDZ SOC Ltd will not accept any liability in this regard
- We reserve the right to correct discrepancies and errors as necessary with the consent of the tenderer; however, the value total of the prices shall remain unaltered
- Proposals which do not comply with the tender conditions or which are incomplete will, as a general rule, not be considered
- Tenderers must be registered on CSD database from Treasury
- Suppliers that have previously benefited from an ELIDZ Enterprise and Supplier Development (ESD) programme for a period of two (2) years or more may not submit a bid. The objective of this condition is to development and empower BBBEE, EME's, and the local economy as contemplated by the objectives of the ELIDZ SMME Development Policy and, in particular paragraph 7(viii) of such Policy.

EVALUATION:

The evaluation will be guided by the ELIDZ procurement policy. Points will be awarded on the basis of Price and BBBEE.

Score breakdown:

- 80 Points for Price
- 20 Points for BBBEE

All tenders not providing compulsory responsive documentation and with functionality scoring less than 60%, will not be considered for the next stage of tender evaluation.

PROPOSAL DOCUMENT & SUBMISSION:

The RFP document will be available for download on **08 July 2022** at www.elidz.co.za under **Opportunities >> Tenders**.

To make a tender submission for an open tender you must have completed the registration process before and have an active login account. Navigate to <https://tenderportal.elidz.co.za> and login with your credentials captured as part of the registration process.

It will be the responsibility of the respondent to ensure that the tender/bid reaches the ELIDZ. All tender/bids documents are to be submitted online at <https://tenderportal.elidz.co.za> before the closing date and time. Only PDF documents must be uploaded with a maximum size limit of 2GB per file.

No late tenders will be accepted.

TENDER ENQUIRIES:

Questions relating to the RFP will be accepted until **16h00 pm on 20 July 2022 with response by 22 July 2022.**

Queries relating to this tender may be addressed to:

Ms. Anathi Mzantsi **T:** +27 43 702 8200 | **E:** anathi@elidz.co.za

