

REQUEST FOR PROPOSALS (RFP)

PROVISION OF MAINTENANCE SERVICES FOR SCADA AND BEMCS

The **East London Industrial Development Zone SOC Ltd** is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose-built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services. The zone is already operational and currently houses a number of manufacturers that supply products for the local and international markets.

SCOPE OF WORK:

Tenders are being invited with suitably qualified and experienced service providers for Provision of Maintenance services for SCADA and BEMCS in the East London Industrial Development Zone, located at our facilities within the West Bank area of the Buffalo City Metropolitan Municipality.

The successful tenderer will be required to enter into an three (3) years contract to carry out maintenance services for SCADA and BEMCS and support with the East London Industrial Development Zone SOC Ltd.

Reference No.	Description / Name	CIDB Grading	Closing Date / Time
ES/22/ELEC/SCADA/01	PROVISION OF MAINTENANCE SERVICES FOR SCADA AND BEMCS	4EP	4 July 2022 at 12h00

The following is the summarized scope of work:

The Services include the following summarized scope of work:

- Routine inspections.
- Preparation and approval of weekly routine repair and replacement program.
- Routine repairs & replacement of defective equipment.
- Callouts to attend to defective equipment.
- Preparation of monthly reports submit Job card for all activities claimed for the month.
- Occupational health & safety method statements & compliance.
- Construction environmental management method statements & compliance.
- Ensure all system patches are secured and update against vulnerability.

BRIEFING MEETING :

Note: A Non-Compulsory Briefing with representatives of the Employer will take place Virtually via Microsoft Teams on 20 June 2022 starting at 10h00. Participants are to register their interests in attending the briefing meeting by emailing anathi@elidz.co.za with subject line indicating the tender name and in the body of the email the details of the personnel that will be attending the meeting. A link to the meeting will be sent an hour prior to the meeting. This registering to attend is to be done by no later than 09:00 on the 17 June 2022.

BID CONDITIONS:

- Tenderers are required to submit a Valid SARS Tax Clearance Certificate with their tender, or the relevant SARS pin code which will allow the ELIDZ to confirm the tenderers tax status on-line.
- Tenderer must be registered on Central Supplier Database (CSD) from National Treasury and MAAA number must be provided.
- Tenderers should submit a valid original or certified B-BBEE certification. Companies with annual turnover less than R10 million to submit an accountant or SARS letter confirming turnover.
- Tenderers to provide certified copy of Company Registration Certificate.
- Tenderers to provide Letter of Good Standing from Compensation Commissioner.
- Tenderers must submit technical and financial proposals in two separate envelopes clearly marked "**Envelope A -Technical Proposal**" and "**Envelope B-Financial Proposal**". The financial proposal will only be opened should the technical proposal be found to be acceptable.
- A non-signed "Form of Offer" in the financial proposal in the "Envelope B" submission will result in the disqualification of the tender.
- Inclusion of Price Offer and/or any other price related details in "Envelope A-Technical Proposal" will result in the disqualification of the tender.
- The successful Tenderer will be required to have sufficient and competent staff available to commence full time operations in accordance with the contract with effect from the Commencement Date, failing which the contract will be awarded to the next most preferred Tender.
- Registration with the CIDB in the category **4EP** is compulsory for companies wishing to submit tenders
- In the event that the successful Bidder has been awarded the contract with value above R5 000 000.00 for the same goods/services on a consecutive basis, the successful Bidder will be required to submit a Supplier development plan for SMMEs to be agreed with the ELIDZ.

EVALUATION:

The evaluation will be guided by the ELIDZ procurement policy. Points will be awarded on the basis of Price and BBBEE.

Score breakdown:

- 80 Points for Price
- 20 Points for BBBEE

All tenders not providing compulsory documentation and with functionality scoring less than 70%, will not be considered for the next stage of tender evaluation

PROPOSAL DOCUMENT & SUBMISSION:

The RFP document will be available for download on **10 June 2022 at 12h00** at www.elidz.co.za under **Opportunities >> Tenders**.

To make a tender submission for an open tender you must have completed the registration process before and have an active login account. Navigate to <https://tenderportal.elidz.co.za> and login with your credentials captured as part of the registration process.

It will be the responsibility of the respondent to ensure that the tender/bid reaches the ELIDZ. All tender/bids documents are to be submitted online at <https://tenderportal.elidz.co.za> before the closing date and time of 12h00, 04 July 2022. Only PDF documents must be uploaded with a maximum size limit of 2GB per file. No late tenders or hard copy documents submissions will be accepted.

TENDER ENQUIRIES:

Queries relating to this tender may be addressed to:

Ms. Anathi Mzantsi T: +27 43 702 8200 | E: anathi@elidz.co.za

