

REQUESTS FOR PROPOSAL (RFP)

PROVISION OF PROFESSIONAL CONSULTING SERVICES FOR PREPARATION OF PRECINCT AND BUILDING ENVIRONMENTAL RESPONSE PLAN FOR THE EAST LONDON INDUSTRIAL DEVELOPMENT ZONE

The **East London Industrial Development Zone SOC Ltd** is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services. The zone is already operational and currently houses a number of manufacturers that supply products for the local and international markets.

SCOPE OF WORK:

Tenders are hereby invited by the East London Industrial Development Zone SOC Ltd from suitably qualified and experienced Professional Consulting team to undertake the PROVISION OF PROFESSIONAL CONSULTING SERVICES FOR PREPARATION OF PRECINCT AND BUILDING ENVIRONMENTAL RESPONSE PLAN FOR THE EAST LONDON INDUSTRIAL DEVELOPMENT ZONE of the East London Industrial Development Zone, located at our facilities within the West Bank area of the Buffalo City Metropolitan Municipality.

The successful tenderer will be required to enter into a Contract to undertake the construction.

Reference No.	Description / Name	Closing Date / Time
EB/ERP/06/21/Z1A	PROVISION OF PROFESSIONAL CONSULTING SERVICES FOR PREPARATION OF PRECINCT AND BUILDING ENVIRONMENTAL RESPONSE PLAN FOR THE EAST LONDON INDUSTRIAL DEVELOPMENT ZONE	11 October 2021 at 12h00

ELIDZ and its strategic partners seek to appoint a professional service provider (firm or consortium) to develop a strategic sustainability plan and guidelines (with associated technical studies) for the ELIDZ & surrounds to provide a defined desired sustainability outcome of the entire zone to guide growth and development, resource allocation and mobilization. The plans will need to be broken down into projects and components which are described, scoped, costed (estimated) and phased to a sufficient level of detail for incorporation into budgets and funding applications. The plans need to consider retrofitting as well as future new developments.

BRIEFING MEETING:

It is **compulsory** for interested bidders to **register** with the ELIDZ as a **potential tenderer**.

Such registration as a potential tenderer must be effected by sending an email to Anathi Mzantsi at the ELIDZ, confirming your interest in tendering, to be received by no later than **29 September 2021 at 09h00**.

Please make use of the following e-mail address for such registration: anathi@elidz.co.za

Interested contractors who have **not** registered by the due date and time will **not** be entitled to submit a tender.

An online Teams meeting request (with link) will be **emailed to all registered potential tenderers by no later than 28 September at 11h00**.

A virtual **Tender Clarification Meeting** with representatives of the Employer will take place with the **registered potential tenderers** on the Teams platform on **28 September 2021 starting at 12h00**.

BID CONDITIONS:

- Tenderers are required to submit a Valid SARS Tax Clearance Certificate with their tender or SARS PIN number.
- Tenderers should submit a Valid original or certified B-BBEE certification. Companies with annual turnover less than R10 million to submit an accountant or SARS letter confirming turnover.
- Tenderers to provide certified copy of Company Registration Certificate.
- The tenderer or any of its directors is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector.
- The Tenderer is not insolvent, in receivership, under Business Rescue as provided for in chapter 6 of the Companies Act, 2008, bankrupt or being wound up, has his affairs administered by a court or a judicial officer, has suspended his business activities, or is subject to legal proceedings in respect of any of the foregoing.
- The Tenderer has not abused the Employer's Supply Chain Management System.
- The Tenderer has failed to perform on any previous contract and has been given a written notice to this effect.
- The Tenderer complies with the legal requirements, stated in the Tender Data.
- Tenderers must submit technical and financial proposals in two separate envelopes clearly marked **"Envelope A -Technical Proposal"** and **"Envelope B – Financial Proposal"**. The financial proposal will only be opened should the technical proposal be deemed responsive.
- A non-signed "Form of Offer" in the financial proposal in the "Envelope B" submission will result in the disqualification of the Tenderer.
- Inclusion of Price Offer and / or any other price related details in "Envelope A-Technical Proposal" will result in the disqualification of the Tenderer.
- The successful Tenderer will be required to have sufficient and competent staff available to commence full time operations in accordance with the contract with effect from the Commencement Date, failing which the contract will be awarded to the next most preferred Tender.
- A registered operational office within the Buffalo City Metropolitan Municipality boundaries and the Eastern Cape Province will be given preference.
- Proof of registration on CSD – MAAA number.
- ELIDZ encourages bidders to joint venture between registered contractors or to those tenderers that particularly have lower contractor grading designations and are registered as potentially emerging contractors.

EVALUATION:

The evaluation will be guided by the ELIDZ procurement policy. Points will be awarded on the basis of Price and BBBEE.

Score breakdown:

- 80 Points for Price
- 20 Points for BBBEE

All tenders not providing compulsory responsive documentation and with functionality scoring less than 70%, will not be considered for the next stage of tender evaluation.

PROPOSAL DOCUMENT & SUBMISSION:

The RFP document will be available for download at no cost on **17 September 2021**, at www.elidz.co.za under **Opportunities >> Tenders**.

The tender must be returned in two separate sealed envelopes clearly marked "Envelope A-Technical Proposal" and "Envelope B-Financial Proposal" with each marked "Confidential" and with the name/address of the submitting company and the tender reference number on each envelope.

Both envelopes are to be deposited in the Tender Box at the offices of **East London Industrial Development Zone SOC Ltd Corporate Head Office, Lower Chester Road, East London** on or before **12h00 on 11 October 2021**.

Late or incomplete tenders will not be considered. ELIDZ will not be responsible for tenders placed in an incorrect tender box.

No late tenders will be accepted. The complete set of tender documentation must be returned with the submission and only original intact tenders will be considered. Telegraphic, telephonic, telex, facsimile and e-mail tenders will not be accepted.

TENDER ENQUIRIES:

Queries relating to this tender may be addressed to: Ms A. Mzantsi

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