

EXPRESSION OF INTEREST (EOI)

TECHNICAL AND BUSINESS MENTOR FOR INNOVATION ENTREPRENEURS

The Science and Technology Park (STP) component of the East London Industrial Development Zone (ELIDZ) was established to contribute towards the ELIDZ's vision of becoming a catalyst for growing a strong regional industrial base, supported by a business ecosystem that serves to extend the global competitiveness of local industries.

ELIDZ-STP has identified a need to call on experts, with a specific focus on the sectors that the ELIDZ is driving. These sectors are Automotive and Advanced Manufacturing, Renewable energy, Aquaculture, Agro-processing, and ICT & Electronics. We are looking for scientists and/ or researchers who are highly experienced and ideally in the following disciplines: engineering (design, mechanical, electrical, mechatronics, to name a few), as well as previous manufacturing business owners. The ideal outcome of undertaking this project is for the ELIDZ-STP to ultimately ensure the development of innovative startup companies, the advancement of innovative SMMEs in the Eastern Cape.

The EOI is meant to support the innovation entrepreneurs through mentorship and coaching.

SCOPE OF WORK:

The STP seeks to support innovators, entrepreneurs, SMMEs and any individuals or businesses through expert mentorship and coaching. The EOI is looking for experts who have the required experiences to share with innovators/entrepreneurs and would be available anytime when there is a need for consultation. Experts and innovators/entrepreneurs will work together, for an agreed period. Also, the experts will support and give practical advice to the entrepreneurs and innovators.

Reference No.	Description / Name	Closing Date / Time
2021-EOI-STPTBS-DATA-006	EOI – TECHNICAL AND BUSINESS MENTOR FOR INNOVATION ENTREPRENEURS	30 June 2021 at 12h00

BRIEFING MEETING:

NOTE: There will be no Briefing or Site Clarification Meeting due to COVID-19. All queries will be forwarded directly to Anathi Mzantsi via email to anathi@elidz.co.za or 087 372 8258. Questions relating to the EOI will be accepted until **16h00 on the 18 June 2021**.

BID CONDITIONS:

Respondents are required to submit:

- Valid SARS PIN or Tax Clearance Certificate with their submission.
- Verified original or certified B-BBEE Certificate. Companies with annual turnover less than R10 million to submit an accountant letter confirming turnover, preference to be given to SMMEs with the lowest turnover.
- Company registration documents and ELIDZ procurement handbook with their EOI.
- CSD registration report with MAAA number.
- Company Profile, Curriculum Vitae (CV), qualifications, and reference letter.

EVALUATION:

The evaluation will be guided by the East London Industrial Development Zone procurement policy. Points will be awarded based on Technical Functionality Matrix/Criteria.

Score breakdown:

- 100 Points for Technical Functionality

All respondents not providing compulsory responsive documentation and with functionality scoring less than 70%, will not be considered for the next stage of evaluation.

PROPOSAL DOCUMENT & SUBMISSION:

The EOI document will be available for download at no cost on **28 May 2021 10h00 (morning)** from the East London Industrial Development Zone website: www.elidz.co.za under **Opportunities >> Tenders**.

Hand delivery and electronic submission are both accepted. The proposal must be placed in a sealed envelope marked "Confidential" with the name/address of submitting member/s and the EOI Proposal reference number. They must be deposited in the tender box in **ELIDZ's Head offices, East London Industrial Development Zone Head Office Building, Lower Chester Road, Sunnyridge, and East London on or before 12h00 on Wednesday, 30 June 2021**.

Email must be submitted to Anathi Mzantsi via e-mail to anathi@elidz.co.za, subject line on the email should be marked as "EOI-Technical and Business Mentor for Innovation Entrepreneurs".

ELIDZ will not be responsible for EOI proposals placed in an incorrect tender box. No late EOIs will be accepted. Only original EOI proposals will be accepted. The complete set of EOI proposal documentation must be returned with the submission and only original intact EOI proposal will be considered. Telegraphic, telephonic, telex and facsimile tenders will not be accepted.

TENDER ENQUIRIES:

Queries relating to this EOI proposal may be addressed to: Ms. Anathi Mzantsi

T: +27 43 702 8200 | **E:** anathi@elidz.co.za

