

REQUEST FOR PROPOSALS (RFP)

ICT INFRASTRUCTURE MAINTENANCE 2021

The **East London Industrial Development Zone SOC Ltd** is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services. The zone is already operational and currently houses a number of manufacturers that supply products for the local and international markets.

SCOPE OF WORK:

The East London IDZ would like to appoint a suitable, independent service provider for the renewal of ICT infrastructure maintenance for the East London IDZ.

Reference No.	Description / Name	Closing Date / Time
PROJ-ICT-095	ICT Infrastructure Maintenance 2021	24 May 2021 at 12H00

BRIEFING MEETING:

Note: There will be no briefing session. Tenderers are encouraged to submit written questions by email to zandile@elidz.co.za not later than the **14th May 2021 at 16:30**.

BID CONDITIONS:

- Tenderers are required to submit a Valid SARS Tax Clearance Certificate with their tender.
- Tenderers are required to submit a Verified original or certified B-BBEE Certificate.
- Tenderers must submit technical and financial proposals in two separate envelopes clearly marked "**Envelope A -Technical Proposal**" and "**Envelope B – Financial Proposal**". Then the financial proposal will only be opened should the technical proposal be found to be acceptable.
- A non-written and non-signed ELIDZ Price Schedule in the financial proposal in the "Envelope B" submission will result in the disqualification of the tender.
- Inclusion of Price Offer and/or any price details in the "Envelope A -Technical Proposal" will result in the disqualification of the tender.
- Tenderers are required to submit company registration documents and ELIDZ procurement handbook with their tender.
- Tenderers should be registered on CSD database from Treasury and in possession of a MAAA number.
- In the event that the successful Bidder has been awarded the contract with value above 5 000 000.00 for the same goods/services on a consecutive basis, the successful Bidder will be required to submit a Supplier development plan for SMMEs to be agreed with the ELIDZ.

EVALUATION:

The evaluation will be guided by the East London Industrial Development Zone procurement policy. Points will be awarded on the basis of Price and BBEE.

Score breakdown:

- 80 Points for Price
- 20 Points for BBEE

All tenders with functionality less than 70% of the total functional requirements will not be considered for the next stage of tender evaluation.

PROPOSAL DOCUMENT & SUBMISSION:

The RFP document will be available for download on **30th April 2021 12h00 (Noon)**, at www.elidz.co.za under **Opportunities >> Tenders**.

The tender must be placed in a sealed envelope marked "Confidential" with the name/address of submitting company and the tender reference number. They must be deposited in the tender box in **ELIDZ's Head offices, East London Industrial Development Zone Head Office Building, Lower Chester Road, Sunnyridge, East London**.

ELIDZ will not be responsible for tenders placed in an incorrect tender box. No late tenders will be accepted. Only original tenders will be accepted. Telegraphic, telephonic, telex, facsimile and e-mail will not be accepted.

TENDER ENQUIRIES:

Queries relating to this tender may be addressed to: Ms Zandile Mtebele

T: +27 43 702 8206 | **E:** zandile@elidz.co.za

