**PART A – To be completed by respondent for RFP submission**

|  |  |  |
| --- | --- | --- |
| Company name of Respondent: |  | |
| Details of client related information for reference purposes: | Name and position of Referee: |  |
| Company name: |  |
| Project Summary: |  |
| Project dates: |  |
| Contact details: |  |

**PART B – To be completed by reference and returned with the RFQ submission.**

This must be in respect of relevant experience. This means experience in respect of public sector and the industrial property / development industry as well as in respect of organisations with a complement of 80 to 120 employees.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Please indicate and rate whether the respondent has performed the attributes/tasks listed below.** | **Yes / No** | | |  |  |  |  | | --- | --- | --- | --- | | **Poor** | **Average** | **Good** | **Excellent** | | **1** | **2** | **3** | **4** | |
| Successful implementation of the project deliverables |  |  |  |
| Delivery of project and project milestones in the required timeframe |  |  |  |
| Skill competency of the project team |  |  |  |
| Meeting schedules adhered to |  |  |  |
| Technical support provided during the project |  |  |  |

**The ELIDZ reserves the right to verify references**

**Any comments**

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Referee name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Referee signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Company Stamp**

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