



east london idz
business streamlined

SUPPLIER CODE OF **CONDUCT**

EAST LONDON IDZ SUPPLIER CODE OF CONDUCT

The East London Industrial Development Zone SOC Ltd aims to achieve the best value for money when buying or selling goods and obtaining services. This, however, must be done in an open and fair manner that supports and drives a competitive economy. Underpinning our process are several acts and policies that any supplier dealing with the East London IDZ must understand and support.

These are (but not limited to):

- The East London IDZ Procurement Policy - A guide for tenderers;
- Section 217 of the Constitution - the five pillars of Public PSCM (Procurement and Supply Chain Management): fair, equitable, transparent, competitive and cost effective;
- The Public Finance Management Act (PFMA);
- The Broad Based Black Economic Empowerment Act (BBBEE);
- Prevention and Combating of Corrupt Activities Act (PRECCA); and
- The Construction Industry Development Board Act.

This code of conduct has been compiled to formally appraise the East London IDZ Suppliers of the East London IDZ's expectations regarding behaviour and conduct of its Suppliers.

PROHIBITION OF BRIBES, KICKBACKS, UNLAWFUL PAYMENTS, AND OTHER CORRUPT PRACTICES

The East London IDZ is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services.





The East London IDZ will not participate in corrupt practices. Therefore, it expects its suppliers to act in a similar manner.

- The East London IDZ and its employees will follow the laws of this country and keep accurate business records that reflect actual transactions with, and payments to, our suppliers.
- Employees must not accept or request money or anything of value, directly or indirectly, from suppliers.

Employees may not receive anything that is calculated to:

- Illegally influence their judgement or conduct or to influence the outcome of a sourcing activity;
- Win or retain business or to influence any act or decision of any person involved in sourcing decisions; gain an improper advantage.
- There may be times when a supplier is confronted with fraudulent or corrupt behaviour of The East London IDZ employees. We expect our suppliers to use our "Tip-offs Anonymous" Hotline to report these acts - 0800 003 056.

The East London IDZ is firmly committed to free and competitive enterprise.

- Suppliers are expected to comply with all applicable laws and regulations regarding fair competition and antitrust practices
- The East London IDZ does not engage non-value adding agents or representatives solely for the purpose of increasing BBBEE spend (fronting).

The East London IDZ's relationship with suppliers requires us to clearly define requirements, to exchange information and share mutual benefits.

- Generally, suppliers have their own business standards and regulations. Although the East London IDZ cannot control the actions of our suppliers, we will not tolerate any illegal activities.

These include, but are not limited to:

- Misrepresentation of their product (origin of manufacture, specifications, intellectual property rights, etc);
- Collusion;
- Failure to disclose accurate information required during the sourcing activity (ownership financial situation, BBBEE status, etc.);
- Corrupt activities listed above; and
- Harassment, intimidation or other aggressive actions towards the East London IDZ employees.
- Suppliers must be evaluated and approved before any materials, components, products or services are purchased from them. Rigorous due diligence must be conducted and the supplier is expected to participate in an honest and straight forward manner.
- Suppliers must record and report facts accurately, honestly and objectively. Financial records must be accurate in all material respects.

Conflict of Interest

- A conflict of interest arises when personal interests or activities influence (or appear to influence) the ability to act in the best interests of The East London IDZ.

Examples are:

- Doing business with family members.
- Having a financial interest in another company in our industry.

IF YOU SUSPECT OR WISH TO REPORT ANY INCIDENT OF FRAUD IN RELATION TO THE ELIDZ YOU CAN CALL OUR FRAUD HOTLINE ON OUR TOLL FREE NUMBER:

0800 111 154

OR EMAIL: ELIDZ@THEHOTLINE.CO.ZA



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