



ENVELOPE B – FINANCIAL PROPOSAL

TENDER NO: **Dom/Trav/19**

REQUEST FOR PROPOSAL (RFP) PACK

FOR THE PROVISION DOMESTIC TRAVEL AND ACCOMMODATION SERVICES FOR THE EAST LONDON
DEVELOPMENT ZONE SOC LTD

START DATE: 13 SEPTEMBER 2019

CLOSING DATE: 4 OCTOBER 2019

NAME OF TENDERER: _____

TENDERER'S ADDRESS:



TENDER PROPOSAL PRICE SCHEDULE

EAST LONDON INDUSTRIAL DEVELOPMENT ZONE

CONTRACT No: Dom/Trav/19

<p>EAST LONDON IDZ ADMINISTRATION BUILDING LOWER CHESTER ROAD SUNNYRIDGE EAST LONDON 5201</p> <p>Contact Name: Sibongile Ndhlovu</p> <p>E-mail: sibongile@elidz.co.za</p> <p>Telephone: 043 702 8200</p>	
<p>Name of Tenderer:</p> <p>Total Price inclusive of Value Added Tax: R.....</p> <p>Amount in Words.....</p> <p>.....</p> <p>Signature</p>	
<p>This tender closes at 12h00, on 4 October 2019, on the following address: ELIDZ located at Head Office Reception, Lower Chester Road, Sunny Ridge, East London NO LATE SUBMISSIONS WILL BE CONSIDERED</p>	

Should the price in figures not agree with the price in words the EL IDZ will only consider the price in words as valid. Should this Price Schedule be submitted Non signed and Non written price and unsigned, it will result in the disqualification of the tender.



SUPPORTING PRICE SCHEDULE

EAST LONDON INDUSTRIAL DEVELOPMENT ZONE

SECTION B: Tender Proposal Price Schedule

FOR THE PROVISION OF DOMESTIC TRAVEL AND ACCOMMODATION SERVICES FOR THE EAST LONDON INDUSTRIAL DEVELOPMENT ZONE SOC LTD

DETAILED PRICE SCHEDULE

PROVISION OF DOMESTIC TRAVEL & ACCOMMODATION SERVICES

Description	Unit	Quantity	Service Fee (Exc. VAT)	Service Fee (Incl. VAT)
Flights				
Domestic				
flight return ticket	per ticket	1		
changes/re-issue	per ticket	1		
cancellations	per ticket	1		
refunds	per ticket	1		
Accommodation				
bookings	per booking	1		
changes	per booking	1		
cancellations	per booking	1		
refunds	per booking	1		
Car Hire				
bookings	per booking	1		
changes	per booking	1		
cancellations	Per booking	1		
refunds	per booking	1		
Other services				
Domestic shuttle and chauffeur	per person	1		
Domestic bus reservations	per person	1		
cancellations in domestic shuttle & chauffeur reservations	per person	1		
Cancellation in bus reservations	per person	1		
Domestic conferencing bookings	per person	1		
After hours emergency services	per booking	1		
Provisional Sums per year			R1 980 000.00	R2 277 000.00
	Total year 1 + Provisional sums			
	Total year 2 + escalation + Provisional sums			
	Total year 3 + escalation + Provisional sums			
		Grand Total		

Note the Following:

Please note that if the Grand Total Price in Supporting Price Schedule is not the same as the one in the Tender Proposal Price Schedule, only the amount that is written in words in the Tender Proposal Price Schedule will be considered.

Payment milestones will be attached to the service level agreement. Please note that the contract value will be a combination of management service fees and third parties' fees

The Provincial sums is an estimation of what is anticipated to be expended by ELIDZ per year on travel and accommodation.

Annual inflation related escalation must be considered when calculating the total cost per year for year 2 and for year 3. This means that:

- a. The cost for year 2 = (cost for year 1 + percentage annual inflation related escalation)**
- b. The cost for year 3 = (cost for year 2 + percentage annual inflation related escalation)**