

REQUEST FOR PROPOSAL (RFP)

ICT GOVERNANCE SUPPORT SERVICES FOR THE EAST LONDON INDUSTRIAL DEVELOPMENT ZONE

The **East London Industrial Development Zone SOC Ltd** is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services. The zone is already operational and currently houses a number of manufacturers that supply products for the local and international markets.

SCOPE OF WORK:

The ELIDZ invites suitably qualified and competent service providers to respond to a Request for Proposal (RFP) for the ICT Governance Support Services for the East London Industrial Development Zone.

Tender Reference No.	Tender Description / Name	Closing Date / Time
RFP-ICT-074	ICT GOVERNANCE SUPPORT SERVICES FOR THE EAST LONDON INDUSTRIAL DEVELOPMENT ZONE	12 April 2019 at 12:00

BRIEFING MEETING :

Note: A compulsory Briefing or Site Clarification Meeting with representatives of the Employer will take place at **East London IDZ Head Office building, auditorium on 29 March 2019 starting at 10h00 Hours. Participants arriving more than 15 minutes late from start time will not be allowed to attend the meeting.**

BID CONDITIONS:

- Tenderers are required to submit a Valid SARS Tax Clearance Certificate with their tender or SARS PIN number
- Tenderers should submit a Valid original or certified B-BBEE certification. Companies with annual turnover less than R10 million to submit an accountant or SARS letter confirming turnover.
- Tenderers to provide certified copy of Company Registration Certificate
- Tenderers must submit technical and financial proposals in two separate envelopes clearly marked **"Envelope A-Technical Proposal"** and **"Envelope B-Financial Proposal"**. The financial proposal will only be opened should the technical proposal be deemed responsive.
- A non-signed "Form of Offer" in the financial proposal in the "Envelope B" submission will result in the disqualification of the tender.
- Inclusion of Price Offer and/ or any other price related details in "Envelope A-Technical Proposal" will result in the disqualification of the tender.
- CSD Registration Certificate with MAAA number

EVALUATION:

The evaluation will be guided by the East London Industrial Development Zone procurement policy. Points will be awarded on the basis of Price and BBBEE.

Score breakdown:

- 80 Points for Price
- 20 Points for BBBEE

All tenders with functionality less than 70% of the total functional requirements will not be considered for the next stage of tender evaluation.

TENDER DOCUMENT & SUBMISSION:

The RFP document will be available for download on **22 March 2019 at 12h00 (Noon)** from the East London Industrial Development Zone website www.elidz.co.za under **Opportunities >> Tenders**

The tender must be placed in a sealed envelope marked "Confidential" with the name/address of submitting company and the tender reference number. They must be deposited in the tender box in **ELIDZ's Head offices, East London Industrial Development Zone Head Office Building, Lower Chester Road, Sunnyridge, East London.**

ELIDZ will not be responsible for tenders placed in an incorrect tender box. No late tenders will be accepted. Only original tenders will be accepted. Telegraphic, telephonic, telex, facsimile and e-mail will not be accepted.

TENDER ENQUIRIES:

Queries relating to this tender may be addressed to: Ms Z. Mtebele

T: +27 43 702 8200 | E: zandile@elidz.co.za

