

REQUEST FOR PROPOSAL (RFP)

ELECTRICAL UPGRADE AND ADMIN ACCOMMODATION TO AN EXISTING FACILITY

The **East London Industrial Development Zone SOC Ltd** is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services. The zone is already operational and currently houses a number of manufacturers that supply products for the local and international markets.

SCOPE OF WORK:

Tenders are hereby invited by the East London Industrial Development Zone (Pty) Ltd from suitably qualified and experienced Building Contractors to undertake the Construction of the Provision of Electrical Upgrade and Admin Accommodation to an existing facility in the East London Industrial Development Zone, located at our facilities within the West Bank area of the Buffalo City Metropolitan Municipality.

The successful tenderer will be required to enter into a Contract to undertake the Construction of the Provision of Electrical Upgrade and Admin Accommodation to an existing facility with the East London Industrial Development Zone SOC (Pty) Ltd.

Tender Reference No.	Tender Description / Name	Closing Date / Time
NAM/ELEC/18/Z1A	PROVISION OF ELECTRICAL UPGRADE AND ADMIN ACCOMMODATION TO AN EXISTING FACILITY	18 May 2018 at 12h00

The scope of the works includes the provision of office accommodation (470m²) within an existing factory consisting of a reception area, canteen, ablutions/changerooms on the ground floor and a boardroom, offices, single ablution and kitchen on the mezzanine floor comprising a steel structure clad in isowalling and partitioning with suspended ceilings, floor coverings (vinyl sheeting and epoxy), electrical installation, HVAC, smoke exhaust, fire detection, hot water generation, sprinkler system.

BRIEFING MEETING:

Note: A compulsory Briefing or Site Clarification Meeting with representatives of the Employer will take place at **ELIDZ Administration 1 Building, Lower Chester Road, Sunnyridge, EAST LONDON on 02 May 2018 starting at 12h00. Participants arriving more than 15 minutes late will not be allowed to attend the meeting.**

BID CONDITIONS:

- Tenderers are required to submit a Valid SARS Tax Clearance Certificate with their tender or SARS PIN number
- Tenderers should submit a Valid original or certified B-BBEE certification. Companies with annual turnover less than R10 million to submit an accountant or SARS letter confirming turnover.
- Tenderers to provide certified copy of Company Registration Certificate
- Tenderers to provide Letter of Good Standing from Compensation Commissioner
- Tenderers must submit technical and financial proposals in two separate envelopes clearly marked **"Envelope A - Technical Proposal"** and **"Envelope B – Financial Proposal"**. The financial proposal will only be opened should the technical proposal be deemed responsive.
- Non-signed "Form of Offer" the financial proposal in "Envelope B" submission will result in the disqualification of the tender.
- Inclusion of Price Offer and/ or any other price related details in "Envelope A - Technical Proposal" will result in the disqualification of the tender.
- The successful Tenderer will be required to have sufficient and competent staff available to commence full time operations in accordance with the contract with effect from the Commencement Date, failing which the contract will be awarded to the next most preferred Tender.
- Registration with the CIDB in the category **6 GB** is compulsory for companies wishing to submit tenders
- A registered operational office within the Buffalo City municipal boundaries will be given preference

EVALUATION:

The evaluation will be guided by the ELIDZ procurement policy. Points will be awarded on the basis of Price and BBBEE.

Score breakdown:

- 80 Points for Price
- 20 Points for BBBEE

All tenders not providing compulsory responsive documentation and with functionality scoring less than 75%, will not be considered for the next stage of tender evaluation

TENDER DOCUMENT & SUBMISSION:

The RFP document will be available for download at no cost on **25 April 2018 12h00 (Noon)** from the East London Industrial Development Zone website: www.elidz.co.za under **"Opportunities > Tenders"**

The tender must be returned in two separate sealed envelopes clearly marked "Envelope A - Technical Proposal" and "Envelope B - Financial Proposal" with each marked "Confidential" and with the name/address of the submitting company and the tender reference number on each envelope. Both envelopes are to be deposited in the Tender Box in the **Admin A Building at the ELIDZ, Lower Chester Road, Sunnyridge, East London on or before 12h00 on Friday 18 May 2018.** Late or incomplete tenders will not be considered. ELIDZ will not be responsible for tenders placed in an incorrect tender box.

ELIDZ will not be responsible for tenders placed in an incorrect tender box. No late tenders will be accepted. The complete set of tender documentation must be returned with the submission and only original intact tenders will be considered. Telegraphic, telephonic, telex, facsimile and e-mail tenders will not be accepted.

TENDER ENQUIRIES:

Queries relating to this tender may be addressed to: Ms. Anathi Mgwaza

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