

REQUEST FOR TENDER (RFT)

PROVISION OF MAINTENANCE OF SERVICES FOR ELIDZ FIRE EXTINGUISHERS AND HOSE REELS

The **East London Industrial Development Zone SOG Ltd** is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services. The zone is already operational and currently houses a number of manufacturers that supply products for the local and international markets.

SCOPE OF WORK:

The ELIDZ invites suitably qualified and competent service providers to respond to a Request for Tender (RFT's) for the provision of maintenance services for ELIDZ Fire Extinguishers and Hose Reels in the East London Industrial Development Zone, located at our facilities within the West Bank area of the Buffalo City Metropolitan Municipality.

Tender Reference No.	Tender Description / Name	Compulsory CIDB Grading Required	Closing Date / Time
ES/18/FIRE/PREV/01	Provision of maintenance services for ELIDZ Fire Extinguishers and Hose Reels	3 SF	13 April 2018 / 12h00

The services include the following summarised scope of work

1. The provision of a small, on-site crew during normal working hours
2. Scheduled and unscheduled maintenance activities required for fire prevention equipment
3. The provision of urgent and emergency response services related to fire prevention equipment, on a 24/7/365 basis

BRIEFING MEETING:

Note: A compulsory Briefing or Site Clarification Meeting with representatives of the Employer will take place at **ELIDZ Administration 1 Building on 27th March 2018 starting at 10h00. Participants arriving more than 15 minutes late from start time will not be allowed to attend the meeting.**

BID CONDITIONS:

- Tenderers are required to submit a Valid SARS Tax Clearance Certificate with their tender, or the relevant SARS pin code which will allow the ELIDZ to confirm the tenderers tax status on-line.
- Tenderers must be registered on Central Supplier Database (CSD) from National Treasury and MAAA number must be provided
- Tenderers should submit a Valid original or certified B-BBEE certification or certified Affidavit (in standard DTI Template). Companies with annual turnover less than R10 million to submit an accountant or SARS letter confirming turnover.
- Tenderers to provide certified copy of Company Registration Certificate
- Tenderers to provide Letter of Good Standing from Compensation Commissioner
- Tenderers must submit technical and financial proposals in two separate envelopes clearly marked **"Envelope A - Technical Proposal"** and **"Envelope B – Financial Proposal"**. The financial proposal will only be opened should the technical proposal be found to be acceptable.
- Non-signed "Form of Offer" the financial proposal in "Envelope B" submission will result in the disqualification of the tender.
- Inclusion of Price Offer and/ or any other price related details in "Envelope A - Technical Proposal" will result in the disqualification of the tender.
- The successful Tenderer will be required to have sufficient and competent staff available to commence full time operations in accordance with the contract with effect from the Commencement Date, failing which the contract will be awarded to the next most preferred Tender.
- Registration with the CIDB in the category 3SF is compulsory for companies wishing to submit tenders

EVALUATION:

The evaluation will be guided by the East London Industrial Development Zone procurement policy. Points will be awarded on the basis of Price and BBBEE.

Score breakdown:

- 80 Points for Price
- 20 Points for BBBEE

All tenders with functionality less than 70% of the total functional requirements will not be considered for the next stage of tender evaluation.

TENDER DOCUMENT & SUBMISSION:

The RFT document will be available for collection on **16 March 2018**, from the reception area of the **ELIDZ Administration 1 Building situated at Lower Chester Road, Sunnyridge, East London, 5214** during normal working hours upon payment of a non-refundable cash deposit of R250.00

The tender must be placed in a sealed envelope marked "Confidential" with the name/address of submitting company and the tender reference number. They must be deposited in the tender box in **ELIDZ Administration 1 Building situated at Lower Chester Road, Sunnyridge, East London, 5214**

ELIDZ will not be responsible for tenders placed in an incorrect tender box. The ELIDZ and ELIDZ representative will not be responsible for the receipt of tenders via courier services and the like. No late tenders will be accepted. Only original tenders will be accepted. Telegraphic, telephonic, telex, facsimile and e-mail will not be accepted.

TENDER ENQUIRIES:

Queries relating to this tender may be addressed to: Ms A Mgwaza

T: +27 43 702 8200 | E: Anathi@elidz.co.za



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Tel: 043 702 8200 | www.elidz.co.za