

BE PART OF THIS TEAM

The **East London Industrial Development Zone SOC Ltd** is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services. The zone is already operational and currently houses a number of manufacturers that supply products for the local and international markets.

POSITION: Cost Controller

Ref: REC/4/17

Minimum Requirements: • BTech in Quantity Surveying • 5 years' experience in which 2 -3 year in a current position.

Required Competencies: • Ability to assess and advise the ELIDZ on any possible contractual claim • Good understanding and working knowledge of all relevant current contract documents including JBCC Contract Document, GCC Contract Document, NEC Contract Document • Ability to work in a team environment • Ability to work under pressure.

Specific Functional Responsibilities: • Drawing up feasibility studies and budgets for projects to be undertaken by ELIDZ • Prepare bills of quantities and tender documents including specifications for all tenders to be put out by operations • Drafting of all contract documents using JBCC/ GCC/ NEC and others • Negotiating building/ civil engineering/ service level agreement contracts for facilities management contracts • Drawing up benchmark estimates based on current applicable rates to be used for business case sub missions, budgets • Drawing up order of magnitude cost estimates for future projects • Monitoring costs and reporting via management by exception and regular monthly cost reports to the management team • Determining final project costs • Drawing up estimates for output/ performance specification and Key performance Indicators as well as targets for all Facilities Management Contracts • Assessment scrutinizing and evaluating tender submissions, rates of quantities, estimated costs • Advising business unit on any major deviations.

Applications must be submitted by e-mail to: recruitment@elidz.co.za.

The closing date is **12 June 2017**. If you have not heard from us within one month after the closing date, please consider your application unsuccessful. Only short listed candidates will be communicated to. The ELIDZ reserves the right not to fill this position. **Preference will be given to African Males as per our EE Plan.**

Tel: 043 702 8200 / www.elidz.co.za

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east london idz
business streamlined