



*east london idz*  
business streamlined

# CONFERENCE CENTRE



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# OVERVIEW OF THE FACILITY

The ELIDZ Conference Centre is the State of the Art conference venue located within a 2km radius from the East London airport. The Centre boasts with its world-class facilities, equipped with the latest technology including roving and lapel microphones, screens, overhead projectors and DVD equipment. It is perfect for business seminars, corporate conferences, company lunches, executive planning sessions, etc.

The facility has four rooms which can open up into one big venue accommodating more than 200 people.

Seating Arrangement	Room 1	Room 2	Room 3	Room 4	Open Venue Setup
Cinema Style	30	90	20	16	230
Banqueting	20	60	0	0	150
Classroom Style	14	56	12	8	140
U-Shape/ Horse Shoe	18	58	14	12	142
Boardroom style	20	44	12	12	n/a

*Characterised by our high level of professionalism, service excellence and attention to detail, your event will certainly run seamlessly.*

# CONFERENCE PACKAGES

ELIDZ conference facility offers a standard conference package, however, the team is flexible and is able to tailor-make a solution that meets customer needs:

## STANDARD CONFERENCE PACKAGE INCLUDES

- Venue Hire with the following equipment
- Lapel Microphones
- 4\* Roving Microphones
- Data Projector
- Screen
- DVD Equipment
- Podium
- Flip Chart and Markers



# CATERING

Our catering services are hearty, value for money, and made with love. Whether its an à la carte menu or our Standard Conference Catering Package each dish will leave your stomach satisfied and allow you to continue with your activities / conference with a smile on your face.

Our catering services comprising of the following:

- Tea/ Coffee/ Juice on Arrival
- Mid-morning Tea with Savoury Snacks
- Lunch with a soft drink; and
- Afternoon Tea with Biscuits

The following are available on request:

- Stationery (notepads and pens)
- Still Water; and
- Mints



# HOW TO FIND US

## FROM AIRPORT +/- 2KM:

- Take left slip off out of East London Airport
- Follow the road (Settlers Way - R72) until your first set of traffic lights - turn right into Chester Road
- Travel down Chester Road and continue straight past the circle to the main entrance gates of the ELIDZ
- Follow the road (turning right) around the Admin One building into Ikhala Road
- Continue along the Ikhala Road and turn left into Mdubu Road
- Travel down Mdubu Road for +/- 300m
- The ELIDZ Conference Centre is on your right hand side.

## FROM TOWN / BOTTOM OXFORD ST +/- 9KM:

- Go down Oxford Street and turn right at the circle into Fleet Street (R72) continue along the road until it becomes Settlers Way
- Continue along Settlers Way (R72) and across the Steve Biko Bridge. At the sixth set of traffic lights turn left into Chester Road
- Travel down Chester Road and continue straight past the circle to the main entrance gates of the ELIDZ
- Follow the road (turning right) around the Admin One building into Ikhala Road
- Continue along the Ikhala Road and turn left into Mdubu Road
- Travel down Mdubu Road for +/- 300m
- The ELIDZ Conference Centre is on your right hand side.



## Co-ordinates to the ELIDZ Conference Centre

Latitude: 33° 3'23.88"S

Longitude: 27° 50'55.78"E



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**Elidz Conference Centre**

**Tel:** 087 373 0882

**Fax:** 086 661 9251

**Email:** [elidzconference@elidz.co.za](mailto:elidzconference@elidz.co.za)

**Physical Address**

Lower Chester Road  
Sunnyridge, East London, 5201

**Postal Address**

PO Box 5458, Greenfields  
East London, 5208