

# REQUEST FOR PROPOSAL (RFP)

## BUILDING ALTERATIONS, SHOP FITTING AND INSTALLATION OF A PV SOLAR SYSTEM.

The **East London Industrial Development Zone SOC Ltd** is the operator of the East London Industrial Development Zone (ELIDZ), an entity which exists to help manufacturers to become globally competitive through the development and efficient management of a modern, purpose built industrial location, which offers investing industries a streamlined business environment enhanced by a range of supporting services. The zone is already operational and currently houses a number of manufacturers that supply products for the local and international markets.

The Science and Technology Park (STP) component of the East London Industrial Development Zone (EL IDZ) has been established to contribute towards increasing the competitive and comparative advantages of the zone as an investment destination through the utilization of innovation.

### SCOPE OF WORK:

The ELIDZ invites suitably qualified and competent service providers to respond to a Request for Proposal (RFP). The purpose request for proposals (RFP) is to seek from qualifying service providers for Building Alterations, Shop Fitting and Installation of a PV solar system. (PV Panels will be provided for fitting)

**The proposed bidders must be able to provide method statements of experience in fitting of Kwik Space panelling as well as the installation and commissioning of a 13 Kv Solar PV system. ( PV Panels will be supplied by ELIDZ )**

Tender Reference No.	Tender Description / Name	Closing Date / Time
RFP-STP-RE 25/11/14/RFP1B	Building Alterations, Shop Fitting and Installation of a PV solar system.	30 March 2015 @ 12h00

### BRIEFING MEETING:

**Note:** A compulsory Briefing or Site Clarification Meeting with representatives of the Employer will take place at **ELIDZ Science and Technology Park, Building K, on 16 March 2015**, starting at 10H00 hours. **Participants arriving more than 15 minutes late from start time will not be allowed to attend the meeting.**

### BID CONDITIONS:

- Tenderers are required to submit a Valid SARS Tax Clearance Certificate with their tender
- Tenderers are required to submit a Verified B-BBEE Certification.
- Tenderers must submit technical and financial proposals in two separate envelopes clearly marked **"Envelope A -Technical Proposal"** and **"Envelope B – Financial Proposal"**. Then the financial proposal will only be opened should the technical proposal be found to be acceptable.
- Non- signed Price Schedule of the financial proposal in "Envelope B" submission will result in the disqualification of the tender.
- Inclusion of Price Offer and/ or any price details in "Envelope A -Technical Proposal" will result in the disqualification of the tender.

### EVALUATION:

The evaluation will be guided by the East London Industrial Development Zone procurement policy. Points will be awarded on the basis of Compliance and BBBEE.

### Score breakdown:

- 90 Points for Price
- 10 Points for BBBEE

All tenders with functionality less than 75% of the total functional requirements will not be considered for the next stage of tender evaluation.

### TENDER DOCUMENT & SUBMISSION:

The RFP document will be available for collection on **16 March 2015, after the briefing session**, from the reception area of the **ELIDZ's Head offices, East London Industrial Development Zone Head Office Building, Lower Chester Road, Sunnyridge, East London**, upon payment of a non-refundable cash deposit of R250.00.

The tender must be placed in a sealed envelope marked "Confidential" with the name/address of submitting company and the tender reference number. They must be deposited in the tender box in the Head Office reception area at ELIDZ.

**ELIDZ will not be responsible for tenders placed in an incorrect tender box.**

**No late tenders will be accepted. Only original tenders will be accepted.**

Telegraphic, telephonic, telex, facsimile and e-mail submissions will not be accepted.

### TENDER ENQUIRIES:

Queries relating to this tender may be addressed to: Mr Hugo Allers, Email: [hugo@elidz.co.za](mailto:hugo@elidz.co.za)

