

EMPLOYMENT VERIFICATION FORM

This form provides the basis for the ELIDZ to select a suitable candidate to be interviewed for an advertised post. You are therefore required to complete this form accurately and legibly to assist in applying a fair process of selection.

A. PERSONAL INFORMATION

Surname:				Full First Names:				
Maiden Name:				ID No:				
Gender:	Male	Female		Race:	African	White	Coloured	Indian
Do you have a disability?	Yes	No	If yes, indicate the nature of disability:					
Are you a South African Citizen?	Yes	No	If no, what is your Nationality					

Residential address _____
Code: _____

B. EDUCATIONAL QUALIFICATION INFORMATION

Qualification	Institution/School	City / Address	Date Obtained	Student No	Certificate No

C. WORK EXPERIENCE

Employer : including current employer	Post held	From		To		Reason for Leaving
		MM	YY	MM	YY	

D. EMPLOYMENT REFERENCES (Most recent employers)

Employer:	Referee	Position	Relationship (in reporting terms)	Period Known (From and up to)	Contact no.

E. CONFIRMATION OF CRIMINAL, DIRECTORSHIP INFORMATION

Have you ever been charged of any criminal case? If yes, provide date and nature of offense.	
Have you ever had any disciplinary case with your previous and current employers? If yes, state the employer, nature of offense and outcome	
Are you a member or director of any company? If yes, state the name/s of the companies	
Do you currently serve in any company as a Board Member? If yes, state the name/s of the companies	

F. INDEMNITY DECLARATION

I hereby certify that the information provided above is according to my knowledge true and correct.

I hereby authorize East London Industrial Development Zone SOC Ltd (ELIDZ) to forward any personal information as well as any information that I have provided in support of my application to verification information suppliers including but not limited to the South African Police Services, the Government of the Republic of South Africa, and any educational, training, credit bureau and fraud prevention organizations for the purpose of verifying my personal credentials and records.

I hereby authorize ELIDZ to conduct verification types which include, but not limited to, educational qualifications, professional membership, employment history, employment references, consumer credit, criminal record, drivers' license, CCMA and/or Collective Bargaining Council awards, citizenship and fraud prevention checks.

I understand that it is a condition of ELIDZ that my personal credentials and records supplied above are for the purposes of my application for employment or continuation of employment.

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CANDIDATE'S SIGNATURE

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